Sharjah American International School

2026 - 2027

MOBILE PHONE POLICY

Abu Dhabi Branch



IMPORTANT UPDATED TO MOBILE PHONE POLICY

Dear SAIS Students and Parents,
We would like to inform you of some important updates to our mobile phone policy to ensure a focused and safe learning environment. As part of these changes, **mobile phones must be dropped off at the supervisor's office immediately upon arrival at school**. No student is allowed to use their phone at any point during the school day.

In addition, as previously communicated, the school canteen will only accept cash or card payments. **Students are not permitted to use their phones to pay or make calls during school hours.** This policy is crucial to maintaining a distraction-free environment where students are fully engaged in their learning.

Please note the following key reasons for these changes:

- **Minimizing distractions**: Phones can interfere with student focus, learning, and participation in class.
- **Encouraging responsible behavior**: Ensuring students rely on appropriate school resources rather than phones for communication fosters responsibility.
- **Safety**: This policy helps protect students from being photographed or using social media inappropriately during school hours, safeguarding their privacy and well-being.
- **Security**: By requiring phones to be stored in the supervisor's office, we reduce the risk of loss or theft, for which the school will not be held responsible.

As a reminder, the revised steps for handling any violations of the phone policy are as follows:
Step One:If a student is found with a phone, it will be confiscated for the day and must be collected from the supervisor's office at the end of the school day. Teachers confiscating phones will notify the section supervisor for collection arrangements.
Step Two: On a second violation during the term, the phone will be confiscated and held in the safe. It can only be retrieved by a parent who will need to come to the school to collect it.
Step Three: If a student refuses to hand over their phone, the teacher will inform the supervisor and SLT (Senior Leadership Team). If the student continues to refuse, they will be sent home, and the parent must accompany the student back to school with the phone for confiscation.
Step Four: If these violations are repeated, the phone will be confiscated for a full week. The phone will remain in the safe during this period and will only be returned after the week has passed.

We appreciate your understanding and cooperation in ensuring a positive, safe, and productive learning environment for all students.

Best regards,
SAIS Management